

CAPAR

Corrective Action Plan Agreement Report

The Corrective Action Plan Agreement Report (CAPAR) will be used to summarize the facility audit findings and a corrective action plan that both the auditor and the facility manager believe is reasonable to ensure conformity with the Benetton Code of Conduct and local laws.

The form should be used in the following manner:

- documents all violations on the form below prior to the closing meeting
- then use the form as an agenda during the closing meeting
- during the closing meeting, go through the facility audit findings with the facility management, and try to agree upon a corrective action plan
- document the corrective action plan
- both parties should sign and date the form
- **for each corrective action please specify the timeline agreed with the factory's management**

Please leave one copy of the CAPAR with the facility manager and retain one copy with the audit program or working papers.

Facility name	MASCOTEX LTD		
Audit date	23 & 24-May-2017		
Auditor name	AL-Rashed / Sayed Mohsin	Auditor firm	Asia Inspection Ltd.
Street address	31/32, Mannan Mansion , Shataish Road, Tongi, Gazipur, Bangladesh. (GPS Location: N 23° 55' 12.42" , E 90° 22' 44.40")		
City	Sataish-Gazipur	Zip code	1712
Country	Bangladesh	State/province	Gazipur.
Contact person name and function	Muhammad Mainul Islam -Sr. GM (HR & Compliance), AL Mamun- Dy. Manager- Compliance		
Telephone	88-02-9814730, 9816431 Ext-652	Fax	No
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CL	Child Labour	RE	Remuneration	PE	Protection of the Environment
IL	Involuntary/Forced Labor	MWR	Migrant Workers' Rights	CHM	Chemical and Hazardous Materials
CH	Coercion and Harassment	H&S	Health & Safety	WM	Waste & Water Management
DI	Discrimination	HC	Housing Conditions	TC	Transparency and Co-operation
AS	Association	RA	Risk Assessment	SC	Supply Chain
WC	Workers' Contract	NL	Reference to National Legislation, Conventions and Agreements	MC	Monitoring and Compliance
WH	Working Hours				

Code of Conduct	VIOLATION	CORRECTIVE ACTION PLAN
A. International Labour Standards and Safe Place to Work		
1. CL	No violation	N/A
2. IL	No violation	N/A
3. DI	No violation	N/A
4. CH	No violation	N/A
5. AS	No violation	N/A
6. WC	No violation	N/A
7. WH	No violation	N/A
8. RE	No violation	N/A
9. MWR	No violation	N/A
10. H&S	10.7 - Supplier used water tank for drinking water at each floor without filtering system, for potable drinking water the filtering system needs at each out point due to water supply from reserved tank through metal pipe, supplier already started to set up the filtering system point at each floor but had not finished.	It is recommended that the factory starts to set up the filtering system at each floor, the implementation plan need to finish as soon as possible. Expected target date: 30-Aug-2017.
10. H&S	10.40 - No details sign, warning instruction & SOP were found at Boiler M/C, Winda cutting machine, Fusing machine, Running GAS cylinder section, Accessories store, Wastes store, Automated pump house etc.	It is recommended that the factory implements & mounts the warning sign, instructions & SOP at related section/machine & where as missing. Expected target date: 15-June-2017.
10. H&S	10.41 - The heavy 2 Diesel Generators, GAS Boiler & compressor were set up at factory premises but no sufficient PPE found there for visitor, outsource technicians for those utility sections where the sound were out of range as per test. Also no fire related PPE found at 5th floor Cutting section fire point.	It is recommended that the factory arranges and provides the sufficient PPE at all utility rooms, security post as well as others section where required for visitors as well as existing employees. Expected target date: 15-June-2017.
10. H&S	10.44 - The facility had valid update Govt. inspection certificates for Fire, Boiler & factory insurance certificate & related training certificate found according to local law but no waiver certificate found for operating the 2 existing Generators [350 KVA+ 500 KVA] at inside premises. Supplier had applied to local authority on 30-Sept-2014 that still pending for assessment by Govt. authority.	It is recommended that the factory needs to assess to get waiver certificate by local authority for operating the Generators inside premises. Expected target date: 30-Nov-2017.
10. H&S	10.45 - 50 pcs heavy Gas cylinders [Each one over 5 feet height] set up beside boiler section & back side walking way to supply gas for boiler but those were openly without any safety barricade.	It is recommended that the factory needs to pre-plan to set up the Gas cylinder securely with barricade system to avoid any accident. Expected target date: 30-Oct-2017.
10. H&S	10.61 - No details warning sign and written instructions posted for Boiler machine, Winda cutting machine, Fusing machine, Substation Transformer & Gas cylinder section.	It is recommended that the factory needs to implement the details warning sign and written instructions & must be posted at all the missing section. Expected target date: 30-June-2017.
10. H&S	10.73 - No warning detection system or call point had set up at Boiler room, Pump house & wastes store.	It is recommended that the factory needs to implement the automated warning detection & more than sufficient detection call point at all the missing section. Expected target date: 30-Aug-2017.
11. HC	No violation	N/A

12.	RA	12.1 - No risk assessment conducted or mounted for Boiler room, Addressable Pump house, Sub-station & Transformer house, Auto CAD section, Running GAS Cylinder section, wastes store.	It is recommended that the factory needs to assess the hazard base on risk for all the section periodically & mount at each section with training. Expected target date: 30-June-2017.
13.	NL	No violation	N/A
B. Protection of the Environment			
1.	PE	No violation	N/A
2.	CHM	No violation	N/A
3.	WM	No violation	N/A
C. Transparency			
1.	TC	No violation	N/A
D. Supply Chain & Compliance			
1.	SC	No violation	N/A
2.	MC	No violation	N/A

A closing meeting has been performed, the above findings were discussed, and a corrective action plan was agreed upon. If there are issues with the audit results or timeframe, the facility must contact the appropriate agent/licensee/vendor. Continued violations of the Benetton Code of Conduct will lead to termination of the facility for all Benetton production.

AL-Rashed / Sayed Mohsin | 24-May-2017
Signature - Auditor | Date

AL Mamun | 24-May-2017
Signature - Facility Rep | Date

AL-Rashed / Sayed Mohsin | 24-May-2017
Print name - Auditor | Date

AL Mamun | 24-May-2017
Print name - Facility Rep | Date